

**Assignment reference:**

**20-02-EDUTASK/2026**

**A. Trainers**

Projects: WBK-R3-02 “Cohesive futures - Building Resilient Communities through Social Cohesion and Inter-ethnic/Inter-religious Exchange” & “StartLab360”

Activity: OTPB 3.024, OTPB 3.025 (Cohesive Futures) & AC 2 (StartLab360)

Location: Vitia, South Mitrovica, North Mitrovica & Gjakova

The activities in Vitia, South Mitrovica, and North Mitrovica are co-financed by the Global Community Engagement and Resilience Fund (GCERF) and Boost Balkans, and implemented by Edutask Institute in partnership with SiV (Syri i Vizionit) and NGO Aktiv.

Publication date: 20/02/2026

Deadline for applications: 27/02/2026

**CALL FOR OFFERS**

Edutask Institute is pleased to announce upcoming training sessions tailored for women and young individuals in the forthcoming months. The training sessions will be conducted in person (Vitia, South Mitrovica, North Mitrovica, Gjakova) under the module: **“Building Entrepreneurship Skills: Empowerment through Training.”**

Edutask Institute is actively seeking highly qualified trainers to join our esteemed team for the 'Cohesive Future' project.

The responsibilities include:

- Conducting the designated training sessions as per the schedule and objectives.
- Compiling and submitting brief narrative reports on the training sessions conducted

This call is issued within the framework of “Building Resilient Communities through Social Cohesion and Inter-ethnic/Inter-religious Exchange” – The project is funded by Global Community Engagement and Resilience Fund (GCERF). It is implemented by Edutask Institute in partnership with Syri i Vizionit (SiV) and NGO Aktiv.



Interested candidates shall follow on the instruction of tenderers provided and accordingly apply before the deadline on 27 February 2026 at 16:00 through e-mail address: [institute@edutask.com](mailto:institute@edutask.com) with the subject: "Trainer – Building Entrepreneurship Skills"



## ANNEX I: TERMS OF REFERENCE

### Table of Contents

1. BACKGROUND INFORMATION
2. OBJECTIVE
3. METHODOLOGY
4. SCOPE OF WORK
5. DELIVERABLES
6. TIMELINE
7. KEY QUALIFICATIONS
8. PROPOSAL SUBMISSION PROCESS

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**1. BACKGROUND INFORMATION**

The project is funded by the Global Community Engagement and Resilience Fund (GCERF). It is implemented by Edutask Institute in partnership with Syri i Vizionit (SiV) and NGO Aktiv.

The project aims to promote and foster social cohesion, inter-ethnic and inter-religious co-existence, and opportunities for mutual exchange, by increasing awareness within local communities on PVE, enhancing educational, cultural and employment opportunities and increasing inter-religious and interethnic exchange. Furthermore, it will establish nine community centres with the purpose of offering a diverse range of services, particularly focusing on enhancing the capacities and skills of youth and women for employment opportunities.

The Edutask Institute is inviting applications from trainers to conduct training sessions aimed at empowering women and youth for entrepreneurship skills. Here's a structured approach to fulfill the project's requirements:

## 2. OBJECTIVE

The main objectives the trainings are to:

- Equip youth and women with the most current, market-relevant skills sought after by employers, with an emphasis on both technical and soft skills.
- Foster socio-economic empowerment for youth and women by supplying them with essential tools and knowledge to either join the workforce or embark on their own entrepreneurial ventures.

## 3. METHODOLOGY

The training sessions will be held in two municipalities, Vitia, South Mitrovica, North Mitrovica, and Gjakova, and are scheduled to occur on either weekdays or weekends, based on coordination with the field officer. The training programme and curriculum have been pre-defined by the Project Team under the module “**Building Entrepreneurship Skills.**”

Trainers will receive a curriculum/instructional handbook, which they are expected to follow closely during the training sessions.

## 4. SCOPE OF WORK

Within the framework of these Terms of Reference, the contractor selected for this engagement is required to deliver services in accordance with the highest standards of professional and ethical competence and integrity. It is strongly recommended that the contractor focuses on creating interactive and practical outputs to enhance the effectiveness and applicability of the service provided.

The contractor is required to perform the following functions:

1. Coordinate with the project coordinator to conduct training sessions as scheduled.
2. Prepare and deliver presentations for the sessions.
3. Working closely with project staff to:
  - Conduct the training sessions in alignment with the established agenda.
  - Submit reports in accordance with the predetermined schedule.
  - Create and finalize the training agendas.
  - Formulate strategies and methodologies for effective training session execution.
  - Prepare and provide the necessary materials for the sessions, as needed.

#### 4. DELIVERABLES

- Trainings
- Brief narrative reports on training

All deliverables will need to be approved before final submission by the project staff.

#### 5. TIMELINE

The engagement is planned for the period 1 March – 30 June 2026. During this period all contractual provisions shall be met.

No	Activity	Timeline	
1	Training- Building Entrepreneurship Skills	20 days	According to the deal
	<b>Total</b>	<b>20 days</b>	<b>March 2026-June 2026</b>

#### 6. KEY QUALIFICATIONS

The trainers, are expected to have the following skills and key qualifications:

- Bachelor’s/Master’s in Business, Economics, Entrepreneurship, Management, or related field
- Demonstrates previous experience in delivering entrepreneurship training
- High facilitation and presentation skills
- Skilled in facilitation techniques and collaborative teamwork.
- Strong attention to detail with superb communication and interpersonal abilities.
- Commitment to timely, high-quality deliverables.



## 7. PROPOSAL SUBMISSION PROCESS

Interested candidates shall follow on the instruction of tenderers provided and accordingly apply before the deadline on 27 February 2026 at 16:00 at the e-mail address: [institute@edu-task.com](mailto:institute@edu-task.com) with the subject: "Trainer – Building Entrepreneurship Skills".

APPLICANTS MUST SUBMIT:

- CV
- Cover letter

